How to Access MyronFiles

FTP (File-Transfer) Access to MyronFiles from Windows:
1. From Windows Explorer (or My Computer) enter ftp://216.47.149.11 in the address bar.
2. Enter your username and password when the computer asks for the information.
3. Myronfiles Folder will appear Double Click to open
4. Click on your specific Class Folder
5. Add Files by Copy/Paste or just Drag and Drop

Directions to access Myron files in an on campus computer lab (access to read and write)
1. *Start → All Programs → CoreFTP*
2. Enter http://216.47.149.11
3. Click on the folder you wish.
4. Enter your username and password.
5. You should now be able to access any of the information that is in the folder and download/upload files.

Directions to access from a web browser (access to read but NOT write)
1. Enter http://216.47.149.11
2. Click on the folder you wish.
3. Enter   username and password.
4. You should now be able to access any of the information that is in the folder. Again, you will not be able to write to the folder using this method.

Directions to access using an ftp client (access to read and write)
In order to do this you need to make sure that you have an ftp client on your computer. FileZilla is both a free FTP client for Windows, Mac OSX, and nearly all Linux OS. You can download it here.

1. Install the program depending on your system.
2. Click the server icon in the upper left corner of the screen (under "File")
3. A window will pop-up listing what sites you have (or eventually will have)
4. Click "New Site"
5. (Optional) Name the site "Myron – <user>" Where <user> is the person you are logging in as for further reference.
6. Input this information:
   a. Host: 216.47.149.11,
   b. Login Type = Normal
   c. User = Given Username
   d. Password = Given password
7. Under the "Transfer Settings" tab, select "Active"
8. Click "OK" to finalize these options. (You can come back and edit these fields at any time if you wish)
9. The information is saved and you may now use the "Site Manager" to access your saved sites and edit them in the future.